



Communications Department
Telephone: 981-1008 - Fax: 981-1094

Memorandum

TO: Dr. Bill Cook
FROM: Mychal Frost
DATE: November 19, 2018
SUBJECT: Proposed Changes to Policy IC School Calendar

In an effort for the school calendar development and to allow for more than one future calendar to be approved in a given a year, staff recommends adjusting Policy IC School Calendar to reflect proposed changes. Presently, language in Policy IC does not clearly allow for multiple calendars to be approved. This change will allow staff to present for approval two consecutive years calendars for approval.

Copies of the proposed, current, and model Policy IC are enclosed.

Policy IC School Year

Issued 4/15-

~~Purpose: To establish the basic structure for the length of the school year.~~

The school year will consist of 190 days. The district will use 180 days for student instruction.

The district will use no more than two of the ten remaining days for preparation for opening of school. The district must use three days for professional development based on the state academic achievement standards. The remaining five days may be used for teacher preparation and planning, academic plans and parent conferences.

The district will not begin classes for students prior to the third Monday in August, **unless allowed by state law**. This does not apply to schools operating on a year-round modified school calendar. The district may request a waiver from this requirement under certain conditions outlined in law.

School Calendar

The superintendent, **or his/her designee**, in consultation with the staff, will prepare the school calendar. The calendar will set forth starting dates, ending dates, days of attendance for students, days of in-service and organizational meetings for teachers, holidays and vacation periods, days of reports to parents/legal guardians, and other schedules of importance to the staff and public. The superintendent, **or his/her designee**, will present the proposed calendar to the board for approval in **February** **December** of each year. **Calendars for more than one year may be presented for approval.**

Make-up Days

The district will make up all days lost due to snow, extreme weather conditions, or other disruptions. The board will designate at least three days within the school calendar as make-up days on the superintendent's recommendation. If those days have been used or are no longer available, the board may lengthen the school day by no longer than one hour per day for the total number of hours missed with the prior approval of the South Carolina Department of Education or operate schools on Saturday. However, if the board authorizes make-up days on Saturday, tutorial instruction normally offered on Saturday for students in grades seven through 12 must be scheduled at an alternative time.

The district must submit a report at the end of the school year to SCDE detailing the number of days missed, the reason why the days were missed, the number of days made up, and the number of days waived.

Adopted 9/26/88; Revised 5/27/02, 11/27/06, 4/27/15

Legal references:

S.C. Code, 1976, as amended:

[Section 59-19](#)-90(12) - General powers and duties of board; establish an annual calendar.

[Section 59-1](#)-370 - Closing of educational institutions on general election day.

[Section 59-1](#)-425 - School terms, school days, make-up days.

State Board of Education Regulations:

[R-43-234](#) - Defined program, grades 9-12.

York 3/Rock Hill School District

Policy IC School Year

Issued 4/15

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The school year will consist of 190 days. The district will use 180 days for student instruction.

The district will use no more than two of the ten remaining days for preparation for opening of school. The district must use three days for professional development based on the state academic achievement standards. The remaining five days may be used for teacher preparation and planning, academic plans and parent conferences.

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Adopted 9/26/88; Revised 5/27/02, 11/27/06, 4/27/15

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[Section 59-1-425](#) - School terms, school days, make-up days.

State Board of Education Regulations:

[R-43-234](#) - Defined program, grades 9-12.

York 3/Rock Hill School District

SCHOOL YEAR

Code **IC** Issued **MODEL**

The school year will consist of 190 days. The district will use 180 days for student instruction.

The district will use no more than two of the 10 remaining days in preparation for opening the schools. The district must use three days for professional development based on the state academic achievement standards. The remaining five days may be used for teacher preparation and planning, academic plans, and parent conferences.

The district will not begin classes for students prior to the third Monday in August. This does not apply to schools operating on a year-round modified school calendar. The district may request a waiver from this requirement under certain conditions outlined in law.

School Calendar

The superintendent, in consultation with the staff, will prepare the school calendar. The calendar will set forth starting dates, ending dates, days of attendance for students, days of in-service and organizational meetings for teachers, holidays and vacation periods, days of reports to parents/legal guardians, and other schedules of importance to the staff and public. The superintendent will present the proposed calendar to the board for approval in the spring of each year.

Make-up Days

The district will make up all days lost due to snow, extreme weather conditions, or other disruptions. The board will designate at least three days within the school calendar as make-up days on the superintendent's recommendation. If those days have been used or are no longer available, the board may lengthen the school day by no less than one hour per day for the total number of hours missed with the prior approval of the South Carolina Department of Education (SCDE) or operate schools on Saturday. However, if the board authorizes make-up days on Saturday, tutorial instruction normally offered on Saturday for students in grades seven through 12 must be scheduled at an alternative time.

After the district has made up three days or the appropriate number of missed hours using one of the options listed above, the board may waive up to three days by a majority vote of the board. If, after the waiver by the board, the district has additional days to make up, the board may request that days be forgiven by SCDE. The State Board of Education can waive an additional three days upon the request of the board after a majority vote by the board agreeing to submit the request.

When the district waives a make-up day, the make-up day is also waived for all charter schools in the district and for all students participating in a home schooling program approved by the board. Schools operating on a four-by-four block schedule will make every effort to make up the time during the semester in which the days are missed.

The district must submit a report at the end of the school year to SCDE detailing the number of days missed, the reason why the days were missed, the number of days made up, and the number of days waived.

Adopted ^

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Legal References:

- A. S.C. Code, 1976, as amended:
 - 1. Section 59-1-370 - Closing of educational institutions on general Election Day.
 - 2. Section 59-1-425 - School terms, school days, make-up days.
 - 3. Section 59-19-90(12) - General powers and duties of board; establish an annual calendar.
- B. State Board of Education Regulations:
 - 1. R43-231 - Defined program, grades K-5.
 - 2. R43-232 - Defined program, grades 6-8.
 - 3. R43-234 - Defined program, grades 9-12 and graduation requirements.